Sub : Minutes of the pre-bid meeting held on 16th August 2019 for Tender related to outsourcing of Manpower comprising of officer and staff

The pre-bid meeting regarding tender for providing manpower comprising of officers and staff through outsource agency was held on 16.08.2019 at 3:30pm.

The following parties attended the pre-bid meeting and their attendance sheet is enclosed at Annexure –I.

1. M/s BNK Manifold Services Pvt Ltd
2. M/s Oriental Facility
3. M/s BVG India Ltd
4. M/s SRE Manpower

The following queries was raised by the parties and the clarification given is as below:

Sl. No	Name of the party who raised the queries.	Nature of Query	Clarification
1	M/s Oriental Facility	1. Whether Proprietorship Firm is considered for submitting tender	1. It was clarified that as per tender terms companies/LLP/partnership are only allowed
2	M/s SRE Professional Management		
3.	M/s BNK Manifold Services Pvt Ltd	1. Regarding disbursal of salary	The attention was invited to the point no 11 of instructions of tender which states that *"The service provider is responsible for payment of monthly salary…..along with invoice"* and the point no 11 remains unchanged
4.	M/s BVG India Ltd	1. Fidelity Guarantee Insurance	It was explained to the party that as per point no 15 of the instruction of tender which states that "The service provider shall take fidelity guarantee….raising the bill." and the point no 15 remains unchanged
		2. Labour registration Number	It was informed that as per point no 12 of technical bid the bidder has to submit labour department registration number. Further it was informed that a copy of labour license obtained in respect of any other running establishment has to be attached with the tender. However after awarding the contract L1 should obtain the license for manpower supply to CCI separately as per the provision of Contract Labour (Regulation& Abolition) Act 1970.

From the above, the committee observed that their clarifications are already covered in the terms and condition which were clarified.

Thus the meeting was concluded with the vote of thanks to the chair.